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Quick Reference Card

Establishing a call

Internal PBX call	Extension number
External PBX call*:	
Through the first free line	9 or 0 + phone number
Through the preferred line	9 * or 0 * + line number
In case of ISDN	9 or 0 + ISDN number
Emergency Calls (e.g. 911)	directly phone number without any prefix
External IP (SIP) call	8 + SIP number (If routing mode is disabled, you need to wait for the cyber tone after dialing 8 .)
Call, using the SIP settings of another ext. without authorization	7 + number of that other extension (wait for the cyber tone) + SIP number
Routed call	Routing number 0 + routing number , if Routing mode is disabled)
Auto Attendant services	0 0 0 (0 0 , if Routing mode is disabled)

Please Note: You may accelerate connection establishment by a pound (#) sign at the end of your dialed number.
*)The Quadro may be configured to use either 9 or 0 as PSTN code that is needed to establish a PBX call.

Using Quadro's PBX Services

PBX Services accessible at the dial tone, characterized by starting with the key *	PBX services accessible during the call, characterized by starting with the key Flash
Voice mail services	* 0
Redialing automatically	* 1
Calling back the last caller	* 2
Do not Disturb service Enabling/disabling	* 7 2
Blocking the last caller	* 7 3
Getting the line information	* 7 4
Forwarding service Enabling/disabling	* 4
Administrator's login	* 5
Keeping a call on hold	Flash 0
Transferring a call without consultation	Flash
Transferring a call with consultation	Flash 2
Joining active lines	Flash 3
terminate 1 st party	Flash 1
terminate 2 nd party	Flash 2
Call Park	Flash 5

Side 1

Quick Reference Card

Voice Mail Services

Voice mail services	* 0	
Enter/Exit		
<i>To navigate within the Voice Mail Services menus use:</i>		<i>To navigate within the Modify System Message submenus use:</i>
New messages menu	1	Greeting message
Saved messages menu	2	End of greeting message
Modify system messages menu	3	Incoming Blocking Message
<i>To navigate within the menus New and Saved Messages use:</i>		Outgoing Blocking Message
Send message/Leave reminder (follow the subsequent voice messages)	1	Your Name
Play first message	2	<i>To navigate within these submenus use:</i>
Get date/time info	3	Listen to current message/name
Play previous message	4	Record a new message/name
Play current message	5	Restore default message/name
Play next message	6	Stop recording or playback message/ name
Save current message	7	
Play last message	8	
Delete current message	9	
Reply or Forward a message (follow the subsequent voice messages)	0	

Please Note: For more detailed information about Quadro's call codes, please refer to the manual.

Side 2

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